

DRAFT MINUTES
ANCHASL Business Meeting
William F. Andrews Center for Medical Education, Wake AHEC
June 15, 2007

Welcome

President Robert James called the meeting to order.

ANCHASL 25th Anniversary Celebration

President Robert James announced the 25th anniversary of ANCHASL and called on Monique Mackey, president elect and chair of the 25th Anniversary Planning Committee, to discuss the celebration. Ms. Mackey handed out a “save the date” flyer which included a tentative schedule of events for the celebration to be held Friday November 30 at the Friday Center in Chapel Hill. The chair mentioned that lunch would be held in the lunch room and requested that current ANCHASL members invite ANCHASL alumni.

Recognition of Board Members

President Robert James then introduced the board members present at the business meeting.

Approval of Minutes

President Robert James called for a review of the draft minutes from the business meeting held on October 27, 2006. Two corrections were noted: on p. 4 VaCoSal should be VaCOHSL and on p.3 the last sentence of the paragraph “Introduction of New Committee Chairs...” should read “Robert is waiting to hear from the candidate chair of the Publicity and Public Relations Committee about whether s/he will be able to serve.” The minutes were approved with corrections.

President’s Report

Robert James reported on his recent ANCHASL activities. Highlights included the following activities: representing ANCHASL on the Southeast/Atlantic Regional Medical Library Disaster Planning Task Force with tours of libraries damaged by the 2005 Gulf Coast hurricanes; assisting in the planning and publicity of the 2007 Disaster Planning CE class; developing charge for the ANCHASL 25th Anniversary Planning Committee; and assigning the archivist to produce a list of past ANCHASL presidents.

Treasurer’s Report

Anita Young, chair of the Membership Committee, presented the Treasurer’s report on behalf of Martha Preddie, Treasurer.

For January – December 2006, the opening balance was \$12,157.60. Contributions from the followed vendors totaled \$2,029.34: OVID, StatRef, Swets, YMW, NNLM. Spring 2006 meeting registration income was \$1,810. Fall 2006 meeting registration income was \$2550. Income from membership 2006-2008 received during the January-December 2006

period was \$1,260. These items added up to a total income of \$9,044.34. Expenses for the January-December 2006 period were reported as follows: marketing related expenses \$998.07, Spring 2006 meeting expenses \$2,794.72, Fall 2006 meeting expenses \$2,898.57, scholarships \$1,099.79, board meeting expenses \$185.94, with a grand total of \$8,746.62 for all of these items. Savings were reported as \$2,082.46 and closing balance as \$14,537.78.

For January – June 2007, the opening balance was reported as \$12,455.32. Contributions from Rittenhouse and StatRef totaled \$456. Income from Spring 2007 meeting added up to \$835. Membership 2007-2009 paid during January – June 2007 was \$700. Total income for this first half of 2007 was announced as \$1,991. Expenses so far in 2007 were reported as \$648.88 and savings as \$2,113.40, for a current balance of \$15,910.84.

Membership Committee Report

Anita Young recognized the committee members then gave the following report.

As of June 15, 2007 there are 62 paid members: 44 renewals, 16 new members, and 2 students. The focus this year for the Membership committee is to recruit public librarians into the ANCHASL organization. A recruitment letter along with a brochure was mailed to 20 public library directors across the state of North Carolina. The committee has started planning for the ANCHASL reception at the October meeting of MAC (Mid-Atlantic Chapter, Medical Library Association). Contact has been made with Dale Prince who will fax a food menu with prices.

A question was raised as to whether ANCHASL has a relationship for publicity with library schools.

ANCHASL Advisor Beverly Murphy recommended recruiting paraprofessionals to ANCHASL and encouraging them to pursue the MLS.

Continuing Education Committee Report

Hattie Vines, chair, opened by reminding the group that she belongs to the continuing education planning body of MAC (Mid-Atlantic Chapter of the Medical Library Association). She mentioned that many of the classes requested by ANCHASL members, including a statistics class, are offered at MLA or at MAC meetings. She announced that the student member of the committee, Baasil Wilder, has moved away.

Scholarship Committee Report

Susan Hardee, chair, recognized Karen Grigg, the other member of this committee. She announced procedural changes made during the February 2007 executive board meeting, including the following:

The amount of funds offered for scholarships will equal 10% of the treasury at the beginning of the year.

Awards will be offered in lump sums, no expense itemizations required.

Current Scholarship Committee members and Executive Board members will be ineligible to receive scholarships.

Scholarship recipients will be asked to submit a brief report of their experience, beginning with the 2007 MAC scholarship recipients. Awards were set for 2007

Susan also announced amounts awarded for the current meeting. Only 2 awards were made, one for \$50 and one for \$25, to Allison Matthews and Ellen Seale. There were \$250 in unclaimed scholarships for the current meeting.

Also, two scholarships of \$400 each were approved for the 2007 MAC meeting, which will be held October 9-11 in Baltimore, Maryland. The committee is waiting for the early bird registration date to be set before accepting scholarship applications.

Publicity and Public Relations Committee Report

Robert James provided a quick summary of the report on behalf of Peggy Higgins, chair. The most recent big task for this committee has been publicizing the current meeting. Robert pointed out the list of committee members, mentioning that Brandy Tuttle should also be included on the list.

Survey Monkey Report

Robert James announced Survey Monkey procedures, such as taking care not to overload the subscription with more than 100 surveys in a year or more than 1000 responses to a survey.

Archivist's Report

Robert James presented the Archivist's Report on behalf of Mira Waller. He reminded the group that this is a new position for ANCHASL and the archives are kept at UNC Chapel Hill. Mira has created an inventory of ANCHASL documents 1986 - 2006. It is posted on the ANCHASL Web site.

Following this report, the meeting was adjourned.

-Submitted by Lea Leininger, Secretary
June 29, 2007